



Governance Sub-Committee Meeting

Date: 19th January 2023

Time: 16:00

Location: Online

Members:

Dan Doyle (DD)

Gioia Scazza (GS)

Chair / External Trustee

Vice Chair / Sabbatical Trustee

In attendance:

Yara Derbas (YD)

Parwana Haydar (PH)

Sushant Singh (SS)

Tueurora Kaatahi (TK)

Jack Wright (JW)

Sabbatical Officer/Idea Proposer

Sabbatical Officer/Idea Proposer

Sabbatical Officer/Idea Proposer

Idea Proposer

DRO

Eve Landin (EL)

Charlotte Morris-Davis (CMD)

Irfan Zaman (IZ)

Governance and Comms Coordinator

Student Engagement Manager

CEO

Please remember these papers and discussions are confidential within Trustees and key relevant staff.

No	Item
1	To NOTE Welcome, Introductions and Apologies
1.1	Trustees NOTED no apologies
2	To NOTE Conflicts of Interest
2.1	Trustees NOTED no conflicts of interests.
3	To APPROVE Terms of Reference
3.1	CMD outlined the terms of reference to Trustees.
3.2	Trustees APPROVED Terms of Reference, subject to oversight by the Board of Trustees.
4	To APPROVE Portfolio Part-Time Officer Preferenda 2022/23
4.1	CMD introduces preferenda processes to Trustees.
4.2	CMD invites Deputy Returning Officer Jack Wright (JW) to the meeting.
4.3	Yara Derbas (YD) joins the meeting and introduces roles of Sustainability Officer, Anti-Racism Action Officer, and Mental Health Awareness Officer.
4.4	Trustees APPROVED Sustainability Officer, Anti-Racism Action Officer, and Mental Health Awareness Officer proposals.
4.5	YD leaves the meeting.
4.6	Tueurora Kaatahi (TK) joins the meeting to introduce the role of Afrikan Studies Officer.
4.7	Trustees APPROVED Afrikan Studies Officer.
4.8	TK leaves the meeting.
4.9	Parwana Haydar (PH) joins the meeting to introduce roles of Sports Officer and Arts and Culture Officer.
4.10	Trustees APPROVED Sports Officer and Arts and Culture Officer proposals.
4.11	PH leaves the meeting.
4.12	Sushant Singh (SS) joins the meeting to introduce the roles of Cost of Living Campaign Officer, International Students Officer, Mature Students Officer,

and Alumni Officer.

4.13 Trustees **APPROVED** Cost of Living Campaign Officer, International Students Officer, Mature Students Officer, and Alumni Officer proposals.

4.14 SS leaves the meeting.

4.15 Trustees **NOTED** that Gioia Scazza will introduce the post of Distance Learning Officer as the student proposer is not available.

4.16 Trustees **APPROVED** Distance Learning Officer proposal.

4.17 YD re-joins meeting to present the roles of SASS Officer and BDS Officer.

4.18 Trustees **NOTED** concerns relating to legal, financial and reputational risk relating to the BDS Officer proposal.

4.19 Trustees **APPROVED** SASS Officer proposal.

4.20 Trustees **DID NOT APPROVE** BDS Officer proposal.

4.21 YD leaves the meeting.

4.22 Trustees **APPROVED** the following:

1. Preferenda Question
2. Background Information
3. Campaigning Rules
4. Manifesto Submission Form
5. Delegation of Manifesto Booklet to the Student Engagement Manager
6. Amendments Process
7. Process for implementation

5 | To DISCUSS Preferenda Annual Timeline 2022/23

5.1 CMD introduces the Preferenda Annual Timeline.

5.2 Trustees **DISCUSSED** the timeline and the possibility of holding only one more preferendum rather than two more in this academic year as set out in the governing documents.

5.3 Trustees reached **CONSENSUS** to two more preferendums.

6 | AOB

6.1 No other business